



CITY OF PARAÑAQUE  
BUSINESS PERMITS AND LICENSING OFFICE  
APPLICATION FOR RENEWAL OF BUSINESS PERMIT

PBPLO-FM 03-03.01 Rev0  
Effective July 19, 2021

PROJECT  
ELO3.1  
ONLINE

BY ACCOMPLISHING AND SIGNING THIS FORM, I hereby attest that all information in this application are true and correct based on my personal knowledge and authentic records submitted to the City Government of Parañaque. Any false or misleading information supplied, or production of documents shall be a ground for appropriate legal action against me. I also agree to comply with the post-regulatory requirements and other deficiencies (for renewal) within 30 days from release of the permit. Further, in compliance with the requirements of the Data Privacy Act, I/We am/are giving my/our consent in the collection, generation, use, processing, storage and retention of my/our personal data by the City Government Parañaque for the purpose(s) described in this document and to share my/our personal information obtained in the course of registering my/our business in Business Permits and Licensing Office (BPLO) in the City of Parañaque with any government agency, subdivision, department or Government-owned and controlled corporations (GOCC) or third parties as may be consistent with applicable laws, rules and regulations.

BIN:

Print  
Date:

Business Name: Kind of Organization:

Trade Name:

Business Address:

Business Owner:

Contact Number: Email Address:

Area (sq.m.)	Employees (F)	Employees (M)	Total Employees	Employees from (LGU)	No. of Delivery Vehicles

Contact Person	Telephone No.
Position	E-mail

Line of Business

If place of Business is rented,  
please identify the following:

Lessor's Name:  
Monthly Rental:  
Rent Started:

Amendment

I, \_\_\_\_\_ of legal age, proprietor/duly authorized representative of \_\_\_\_\_  
(business name), with business address at \_\_\_\_\_, Parañaque City, and with  
Business ID no. \_\_\_\_\_ hereby declares:

1. That the Quarterly Gross Sales/Receipt as per BIR QVAT Returns are as follows:

1st qtr. \_\_\_\_\_;  
2nd qtr. \_\_\_\_\_;  
3rd qtr. \_\_\_\_\_;

2. That the Monthly Gross Sales/Receipt as per BIR Monthly VAT Returns are as follows:

October \_\_\_\_\_;  
November \_\_\_\_\_;  
December Estimate \_\_\_\_\_;

(A Certified True Copy or Original Copy of the QVAT and Monthly VAT must be attached hereto which shall form an integral part thereof)

3. That the TOTAL GROSS SALES is in the amount of PhP \_\_\_\_\_,

4. That I attest to the truth of the foregoing statements and I have hereunto affixed my signature this \_\_\_\_\_

SIGNATURE OF APPLICANT/OWNER OVER PRINTED NAME

DESIGNATED POSITION



APPLICANT'S COPY