



REPUBLIC OF THE PHILIPPINES
CITY OF PARANAQUE
BUSINESS PERMITS & LICENSING OFFICE
APPLICATION FOR RETIREMENT OF MAYOR'S PERMIT



Pursuant to City Ordinance No. 19-29, as amended, otherwise known as the "Revised Revenue Code of the City of Parañaque", the undersigned hereby applies for the retirement/termination of my business effective _____.

In support of this application, we are submitting herewith our Mayor's Permit with BIN as indicated below, issued on _____ and hereby certify and attest to the correctness of the following information:

BIN

BUSINESS NAME

MAIN OFFICE ADDRESS					
House/Bldg. No	Name of Building	Block No.	Lot No.	Street	Subdivision
Barangay	City/Municipality	Province		<input type="text"/> <input type="text"/> <input type="text"/>	
				Zip Code	

LINE/S OF BUSINESS BEING RETIRED:

REASON FOR RETIREMENT OF BUSINESS:

LAST KNOWN DATE OF OPERATIONS:

 (mm-dd-yy)

GROSS SALES FOR LAST OPERATIONAL YEAR:

CONTACT PERSON:

POSITION/DESIGNATION:

MOBILE NO.:

EMAIL:

It is hereby understood that the aforesaid business shall be considered retired only upon FULL PAYMENT of all taxes, fees, and charges due thereon. Further, termination/retirement shall mean that the business operations are stopped completely. That a change in ownership, management, and/or name of the business is not a ground for retirement of the business. Further, we hereby undertake that should business operations resume or be reinstated by any/all of the registered proprietors, incorporators, directors, or officers thereof, within five (5) years from the date of the retirement, the subject business shall resume operations under the same BIN as indicated above.

 SIGNATURE OF APPLICANT/OWNER OVER PRINTED NAME

TO BE FILLED UP BY THE LGU

- VERIFIED/INSPECTED ON _____ (mm-dd-yy)
- CERTIFIED CLEARED OF ALL TAX LIABILITIES

RECOMMENDED BY:

REVENUE EXAMINATION DIVISION
 CITY TREASURER'S OFFICE

NOTED BY:

DR. ANTHONY L. PULMANO
 CITY TREASURER

REMARKS

APPROVED DISAPPROVED

HON. EDWIN L. OLIVAREZ
 CITY MAYOR

FOR AND BY AUTHORITY OF THE CITY MAYOR:

ATTY. MELANIE T. SORIANO-MALAYA
 CHIEF, BPLO

