

APPLICATION FOR SPECIAL PERMIT / CERTIFICATE OF NO OBJECTION [WITH UNDERTAKING]

CATEGORY (Please put a ✓) ☐ CONCERT ☐ SOCIAL EVENT ☐ RALLY
☐ MICE (Meetings, Incentives, Conferences, Exhibitions) ☐ MOTORCADE ☐ FUNRUN

NAME OF APPLICANT	NAME OF APPLICANT			
	Last Name	First Name	Middle Name	Suffix

Mobile No.DESIGNATION _____

E-mail

EVENT ORGANIZER/PROMOTER DETAILS

NAME OF ORGANIZER/ PROMOTER: _____ BIN: _____
(if applicable)

BUSINESS ADDRESS: _____

MAIN CONTACT PERSON: _____ **DESIGNATION:** _____

MOBILE/ TELEPHONE NO. _____ EMAIL ADDRESS: _____

EVENT DETAILS

TITLE OF EVENT	

BRIEF DESCRIPTION OF EVENT	
1	1. The event was a 100-meter sprint race held at the local sports ground. It was organized by the school sports committee and took place on a sunny day in the month of May. The race was part of a larger sports day event where various other sports were also being held.
2	2. The race started at 10:00 AM. There were 15 participants in total, ranging from 10 to 15 years old. The participants were divided into two groups: 10 boys and 5 girls. The race was officiated by the school's physical education teacher, Mr. Smith.
3	3. The race was a 100-meter sprint. The participants lined up at the starting line, and the race began with a whistle. The boys were in the front, followed by the girls. The race was very competitive, and the participants gave their best effort.
4	4. The race ended at 10:15 AM. The boys' group finished first, with a time of 15 seconds. The girls' group finished second, with a time of 18 seconds. The race was a success, and all participants were praised for their effort.
5	5. The race was a success, and all participants were praised for their effort. The race was a success, and all participants were praised for their effort. The race was a success, and all participants were praised for their effort.

LOCATION OF EVENT _____

LOCATION OF EVENT						
Name of Establishment		Name of Building		Block No.	Lot No.	Street
				<div> <div></div> <div></div> <div></div> <div></div> </div>		
Barangay	City/Municipality	Province		Zip Code		

DATE/S OF THE EVENT

TIME OF THE EVENT
(PER DAY)

ESTIMATED ATTENDANCE OF GUEST/ PARTICIPANTS (PER DAY)

DAY 1: _____

DAY 2: _____

TOTAL (MULTI-DAY EVENT): _____

**NO. OF FULLY VACCINATED
GUESTS/ PARTICIPANTS (PER DAY)**

DAY 1: _____

DAY 2: _____

VENUE SETTING

☐ INDOOR

☐ OUTDOOR

VENUE CAPACITY

INDOOR _____

OUTDOOR _____

**TOTAL NO. OF EMPLOYEES/
PERSONNEL (PER DAY)**
(INCLUDING PROVIDERS/SUPPLIERS)

**TOTAL NO. OF VACCINATED
EMPLOYEES/PERSONNEL (PER DAY)**
(INCLUDING PROVIDERS/SUPPLIERS)

HEALTH AND SAFETY PROTOCOLS TO BE ENFORCED:

(An additional page may be attached)

100% OFFER AVAILABLE

UNDERTAKING

REPUBLIC OF THE PHILIPPINES)
)S.S.

I _____, of legal age, _____, with postal address at _____

do hereby depose and state under oath: that-

1. All information in this application are true and correct based on my personal knowledge and authentic records submitted to the City Government of Paranaque. Any false or misleading information supplied, or production of documents shall be a ground for appropriate legal action against me.

2. We undertake to comply with the conditions for the issuance of this Permit/ Certificate as provided under relevant laws, ordinances, rules and regulations;

3. We undertake to strictly comply with the guidelines prescribed by the IATF and other National Government Agencies on the conduct of MICE and Social Events/ Gatherings while under the current Community Quarantie Status, such as but not limited to:

i. Maximim number of guests/ participants;

ii. Vaccination Status of participants (if applicable);

iii. Vaccinatioon Status of Venue employees. providers and suppliers;

iv. Minimum Public Health Standards;

v. Social Distancing;

4. We understand that violation of the conditions imposed for the issuance of the Permit/Certificate shall warrant the immediate revocation of the same and the imposition of administrative sanctions and penalties, withou prejudice to to the filing of appropriate criminal charges under the Penal Code and relevant laws, ordinances, rules and regulations.

5. I am executing this Affidavit to attest to the truth of the foregoing facts and to use the same for whatever legal purpose it may serve.

IN WITNESS WHEREOF, I hereunto affix my signature this _____ at _____.

Affiant

SUBSCRIBED AND SWORN to before me this _____ at _____, Affiant exhibiting to me his _____ bearing ID No. _____ issued at _____ on _____.

Doc No. _____;
Page No. _____;
Book No. _____;
Series of 2021.

LGU SECTION

(The BPLO, TPMO, PNP, DRRMO, and BFP shall fill-up this section)

VERIFICATION OF DOCUMENTS

DESCRIPTION	OFFICE/AGENCY	COMPLIANCE			EVALUATED BY
		YES	NO	NOT REQUIRED	
DTI OR SEC OF ORGANIZER OF PROMOTER	BPLO				
LETTER ADDRESSED TO THE MAYOR THRU THE BPLO, STATING: <div>- Number of tickets for sale</div> <div>- Venue capacity</div> <div>- Price per ticket</div>	BPLO				
CERTIFICATE FROM THE VENUE	BPLO				
PAYMENT OF AMUSEMENT TAX AND MAYORS PERMIT FEE	BPLO				
TRAFFIC PLAN	TPMO & DRRMO				
ROAD MAP	TPMO				
VENUE EMERGENCY & SECURITY PLAN	TPMO, DRRMO, & PNP				
VENUE LAYOUT/ EVENT MAP	BPLO, TPMO & DRRMO				
INVENTORY OF EMERGENCY RESOURCES (location & quantity of emergency ve- hicles, safety/medical equipment, etc.)	DRRMO				
EVENT DIRECTORY (Contact information of key event personnel)	DRRMO				

BUREAU OF FIRE PROTECTION SECTION

This certifies that the subject application is in compliance with the pertinent provisions of the 2019 Implementing Rules and Regulations of RA No. 9514, otherwise known as The Fire Code of the Philipines, listed below:

1. Section 10.2.5.2 paragraph (G) sub-paragraph (2) "When the occupant load for any storey or portion thereof is more than five hundred (500) but not more than one thousand (1000), the means of egress shall not be less than three (3); in excess thereof, the means of egress shall not be less than four (4)."
2. Section 10.2.8.2 paragraph (E) "Exits shall be so arranged that the total length of travel from any point to reach an exit will not exceed forty-six (46) meters in any place of assembly for spaces not protected by approved, supervised sprinkler as required."
3. Section 10.6.9 "Portable fire extinguishers shall be provided."
4. Section 10.2.6.9 paragraph (G) sub-paragraph (C)(3) "Travel distances for portable fire extinguishers shall not exceed ten (10) meters."
5. Section 10.2.8.12 paragraph (A)"Standby BFP Personnel. The City/Municipal Fire Marshall having jurisdiction, whenever in his/her judgement it is essential for public assembly, or any other place where people congregate, due to the number of persons, or the nature of the performance, exhibitions, display contest or activity, is authorized to detial standby BFP personnel at such place."
6. Section 10.2.8.13 paragraph (A) "All grandstands, tents, and other places of outdoor assembly shall comply with the requirements of NFPA 102, Standard for Grandstands, Folding and Telescopic Seating, Tents, and Membrane Structures."
7. Section 10.2.8.10 paragraph (B) "In all theaters, nightclubs, dance halls and similar occupancies, an audible announcement and other means of announcement shall be made prior to the performance describing the location of exits to be used in case of fire or other emergencies."
8. Section 10.4.6.13 "No person shall be allowed to conduct firework exhibition without first securing a clearance from the City/Municipal Fire Marshall having jurisdiction."
9. "Electrical wiring installation of equipment shall be in accordance with provision of the latest edition of the Philippine Electrical Code (PEC)."

REMARKS:

Certified by

Time and Date Received

☐ Approved

☐ Not Required

☐ Denied